

RAVENSMEAD PRIMARY SCHOOL

HEADTEACHER PERFORMANCE MANAGEMENT COMMITTEE

MEMBERSHIP

- The committee will consist of three members of the Governing Board that are not employed at the school.
- The committee will elect a chair from its own membership.
- The membership of the committee will be reviewed annually by the Governing Board.

The current membership of the committee is:

S.P.Swatton – Chair

K Davison

T.J.Wilde

QUORUM

The quorum will be a minimum of three Governors.

MEETINGS

The Chair of the committee will make arrangements for the review and objectives setting meeting and the monitoring meetings. A Clerk is not appointed to this committee and details are not made available to the whole Governing Board.

HEADTEACHER PERFORMANCE MANAGEMENT COMMITTEE TERMS OF REFERENCE

- To establish the Headteacher's objectives for the academic year with the support of an external adviser appointed by the Governing Board.
- To monitor progress towards those objectives throughout the year.
- To arrange the review of performance for the previous academic year with the support of an external adviser appointed by the Governing Board.
- To report to the Governing Board when the review and objective setting meeting has taken place and advise on whether or not all objectives have been met.
- To make recommendations in respect of performance related salary increases for the Headteacher based on the review.
- To review these Terms of Reference annually and take to the full Governing Board for approval.

Headteacher Performance Management Committee Terms of Reference –
Approved By The Full Governing Board 06/10/16