



Ravensmead Primary School

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Headteacher: Mr D. Bell, B.Ed (Hons), M.A



September, 2018

Attend, Achieve, Succeed!

Dear Parents/Carers,

We believe that consistent attendance is a key factor in helping your child to achieve. All members of the school community are responsible for ensuring good attendance and punctuality. You as parents, play a major role in this.

We have been talking to the children about our new reward system we have linked to attendance. Weekly the class with the best attendance will get an extra playtime. Rewards for 100% attendance at the end of each term will include activities such as a Film and Popcorn or the ice cream van coming to school for those children who have achieved this.

It is our policy to celebrate achievement and great attendance. Attendance is a critical factor in a productive and successful school career. We actively promote and encourage 100% attendance for all our pupils. Our school attendance target is 96% and we work hard with our families to achieve this. Anything below this will affect your child's learning, progress and achievement.

We would ask that if your child needs to attend an appointment during school time, that you send in a letter in explaining this with a copy of the appointment letter/card. This is to ensure that it can be recorded correctly in the register.

If your child is absent from school due to illness we would ask that you ring the school office by 9.20am, so that this can be recorded in the register. The school will contact the parents/carers of the pupil who are absent, if we have not heard from you by 9.20am. Please keep in contact with the school during the absence so that accurate records can be maintained. A letter/note is required on their return to school to explain their absence.

DID YOU KNOW....?

..... that if a pupil misses eight days in a school term, by the end of primary school they will have missed nearly a year of education!

90% attendance = ½ day missed every week!

1 school year at 90% = 4 whole weeks of lessons missed!

10 years at school at 90% = a year of school missed! Getting to school on time

5 minutes late every day = 3 days lost each year!

Thank you for your continued support on this matter.

Yours sincerely,

Mrs M Goodall
Acting Headteacher